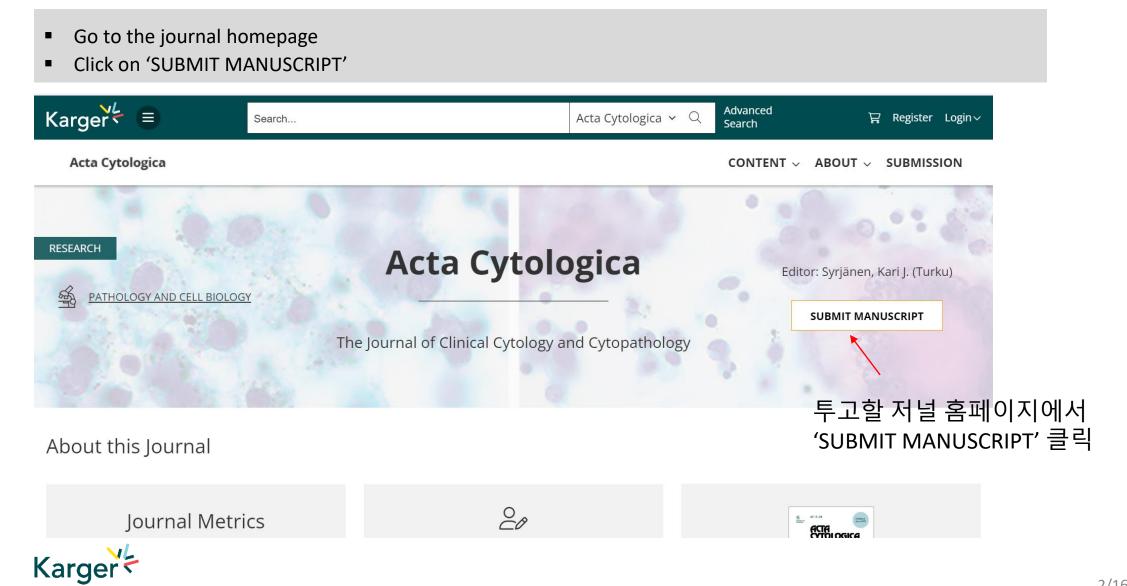
Submitting your Paper

Submission to a Karger Journal Karger 논문투고 방법 안내





Select the journal of your choice



MyKarger Account

Follow the instructions using your existing MyKarger log in details or create a MyKarger account to continue

Log in to	MyKarger
Log in with your e-mail a	address and your password
E-mail address	
a.lorenz@karger.com	
Password 	
	LOG IN
	LOG IN > Forgot your password:

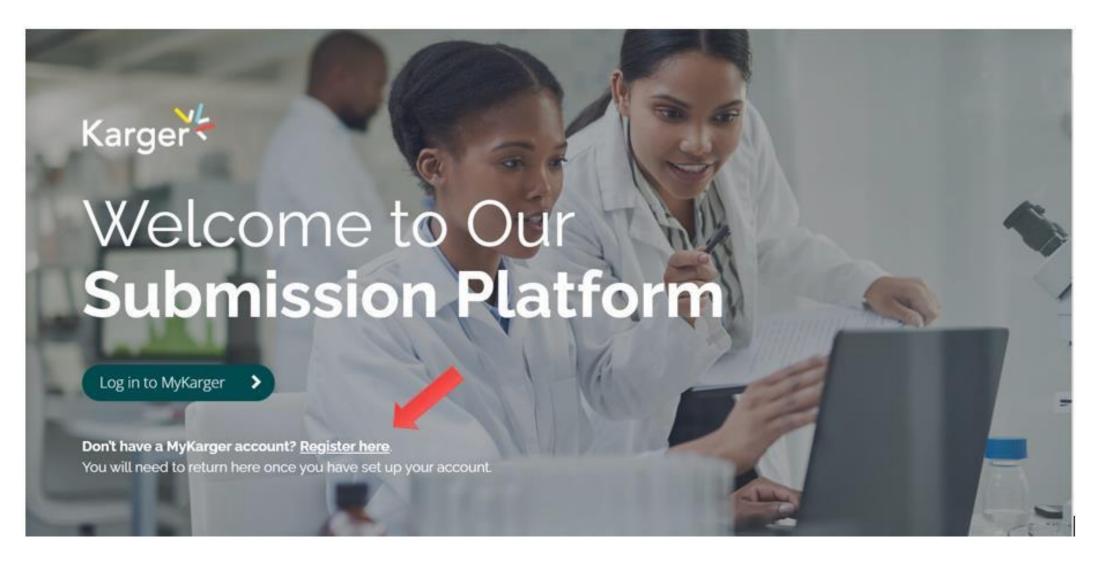
MyKarger 계정 생성 or 기존 계정으로 로그인

계정 생성방식은 다음페이지 참고

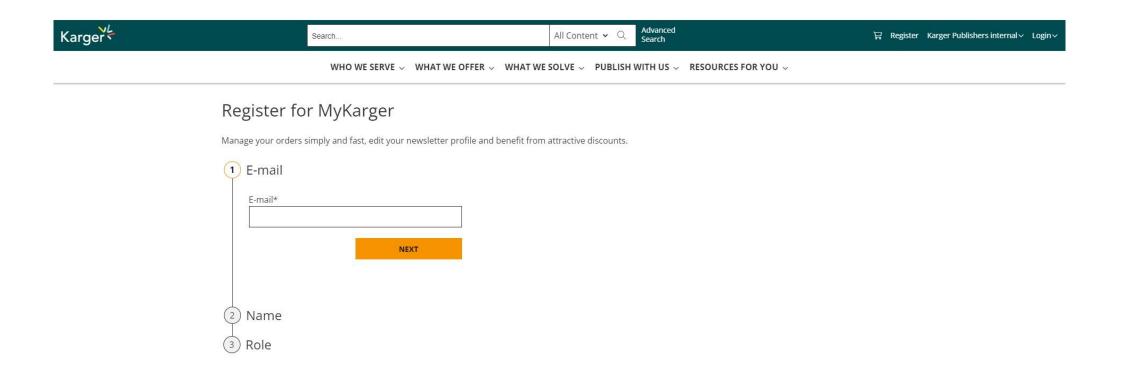


Go to Karger Publishers (chronoshub.io) and click 'Register here'.

Karger Publishers (chronoshub.io) 로 이동하여 'Register here'클릭

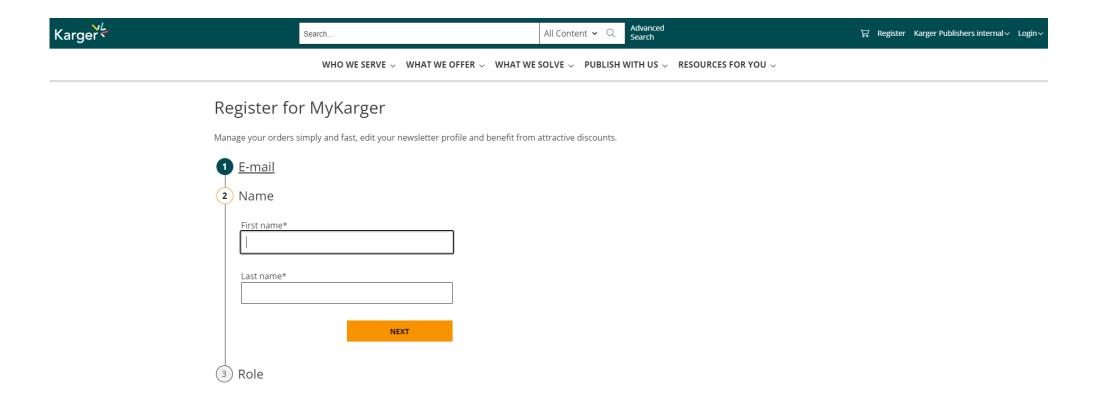


Create a MyKarger account. Enter your email address and click on 'NEXT'

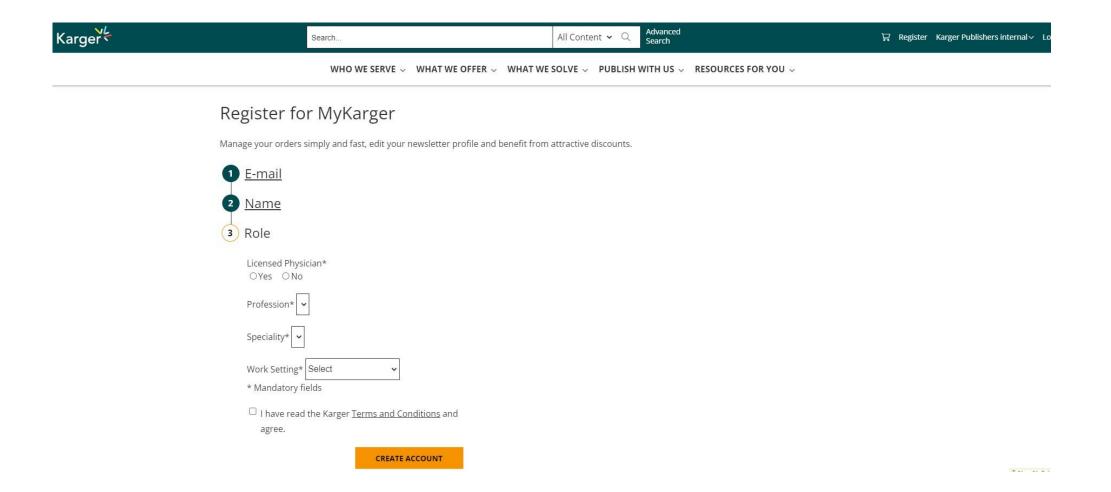


Important: The email address used for your MyKarger account must correspond to the email address these instructions were sent to. This is important as your specific email address has been registered for your institution in the background and will be recognized to allow access to your ChronosHub admin account.

Enter first and last name and click on 'NEXT'



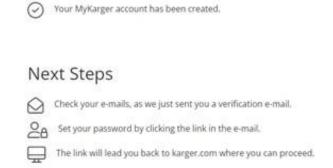
Select details to your Role and click on 'CREATE ACCOUNT'



Follow Next Steps after successful registration

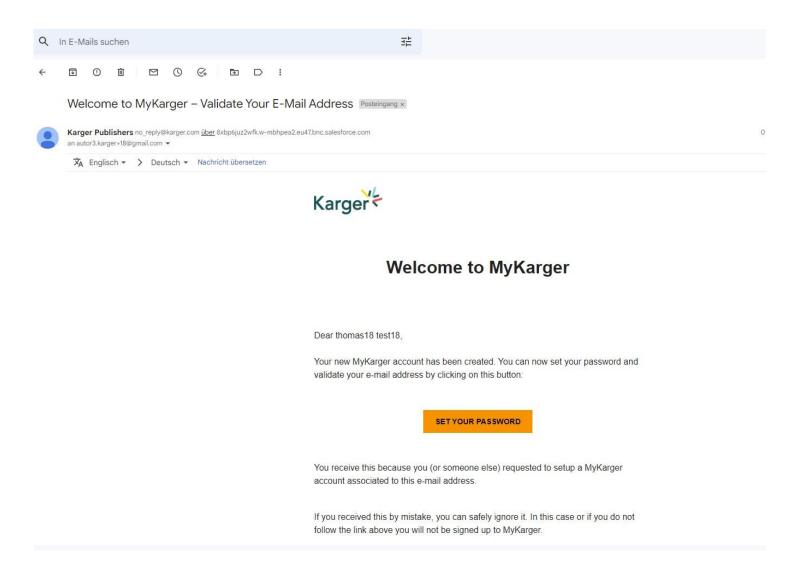


Thank You for Registering



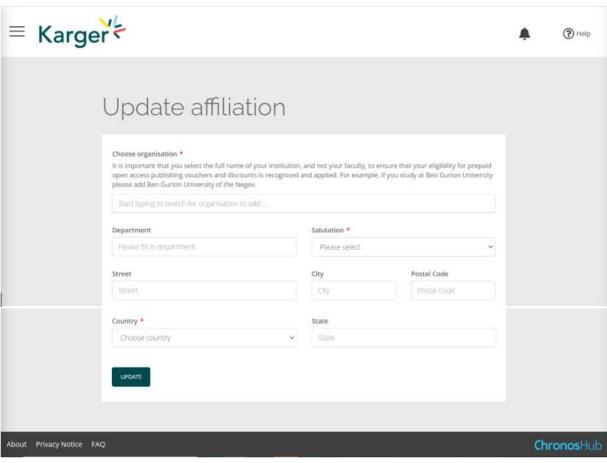
등록하신 이메일로 비밀번호 설정 메일이 발송됩니다. 비밀번호까지 설정하셔야 모든 절차가 완료됩니다.

Click on 'SET YOUR PASSWORD' in the email sent to your email address to validate



Once logged in you will be forwarded to our Submission Platform powered by ChronosHub

New authors to the platform will be requested to first update/complete their affiliation.

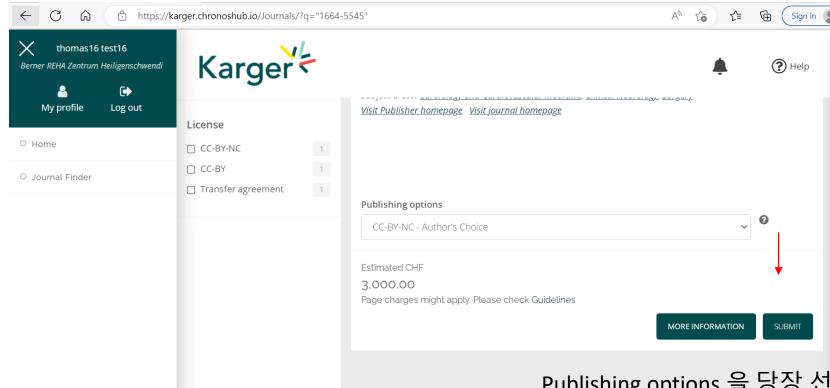


Karger에 투고경험이 없는 신규 저자의 경우 소속정보 입력



Submission Platform powered by ChronosHub

Check the journal selection and click on 'Submit'. You will be forwarded to Manuscript Manager to complete the submission process.



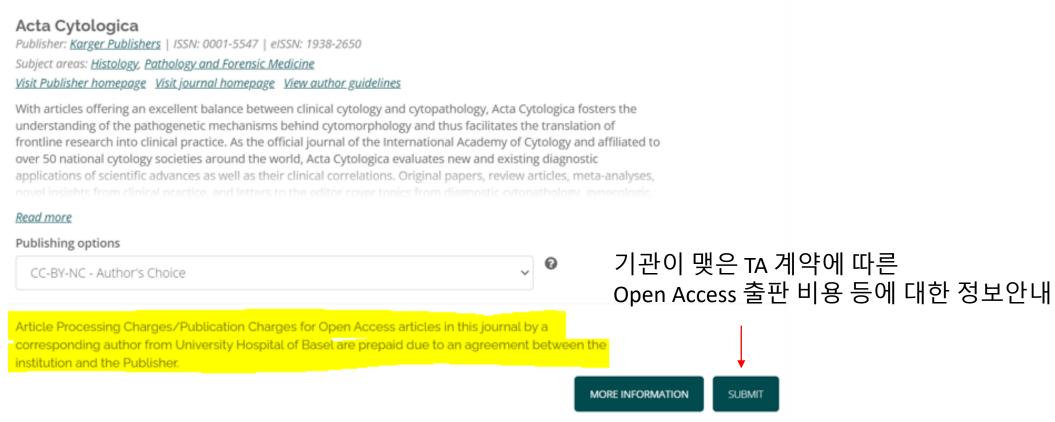
Publishing options 을 당장 선택할 필요는 없습니다. Accept 이후 결정에 대해서 안내받게 됩니다.



<u>Journal Finder:</u> Information on publishing options and estimated costs are displayed. Additional Page Charges might apply. Check individual journal Guidelines. Publishing options do not have to be selected at this point. Corresponding Authors will receive an email after article acceptance prompting them to go to ChronosHub to select the publishing option and accept 11/16 the license agreement.

Transformative Agreements

Cost coverage or reduction for Open Access publication due to a Transformative Agreement will be displayed in the Journal Finder according to the affiliation.





<u>Journal Finder:</u> Publishing options do not have to be selected at this point. Corresponding Authors will receive an email after article acceptance prompting them to go to ChronosHub to select the publishing option and accept the license agreement.

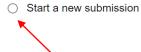
Submission Process in Manuscript Manager

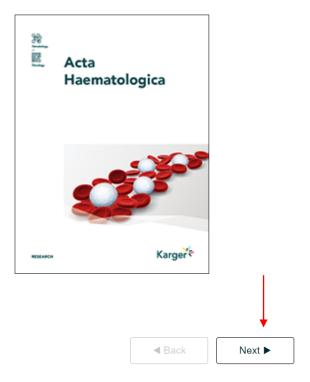
First click on 'Start a new submission' and then 'Next'

Manuscript Manager 의 안내를 따라 투고 진행

Welcome to Manuscript Manager - Acta Haematologica

Please choose an option to continue.





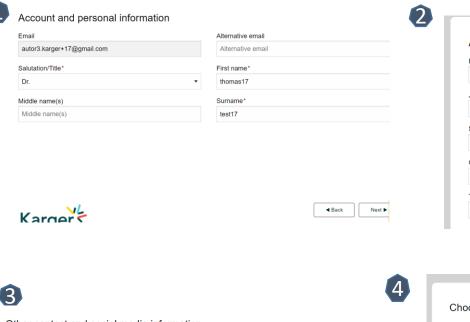


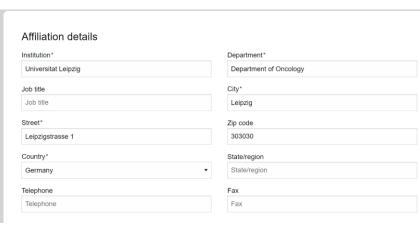
Steps in Manuscript Manager

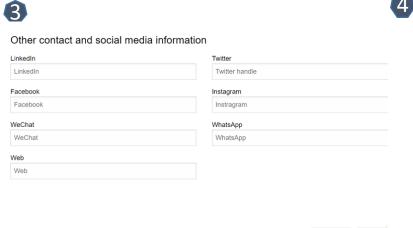
Check account info, click 'Next'
 Complete Affiliation details if anything

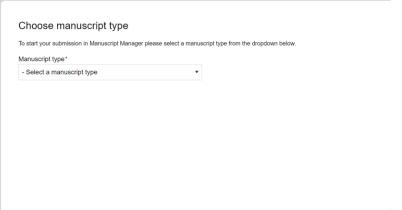
mandatory missing

- 3 Other contact and social media info can be entered, but is NOT mandatory, click 'Next'
- Select manuscript type and click 'Next'







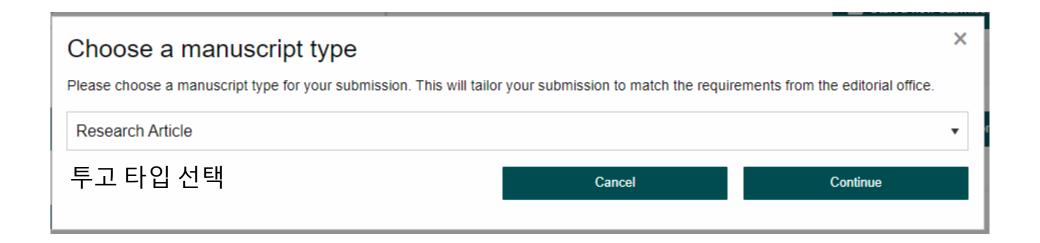


개인정보 및 소속정보 입력



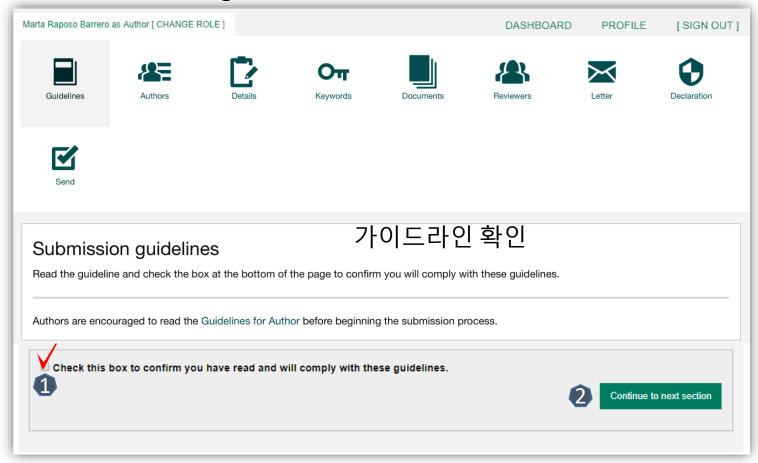
Submission Process in Manuscript Manager

Choose a manuscript type to proceed





Guidelines – Submission guidelines



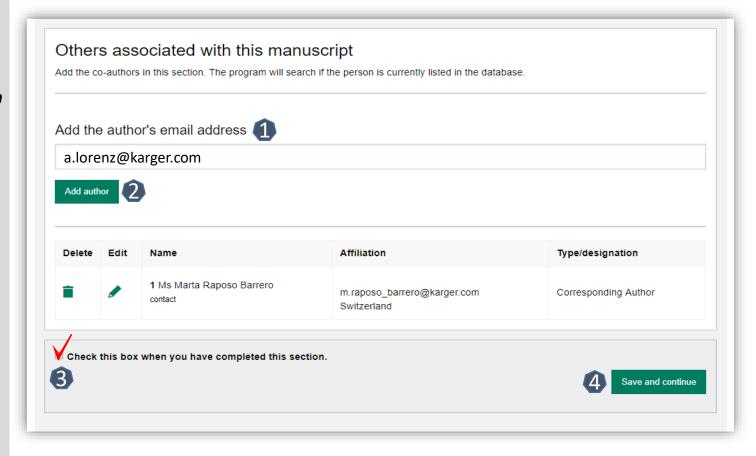
- 1 Confirm you have read the Guidelines pertinent to the Journal to which you are submitting
- Click on "Continue to next section"



Authors – And Co-authors

- 1 Add the co-authors one-at-a-time by first entering the co-authors' email addresses:
- If the co-author is already in the database, he/she will appear in the list
- If the co-author is not already the database, the submitting author must add the co-author's information
- Click on "Add Author"
- 3 Check the box when completed
- 4 Click on "Save and Continue"

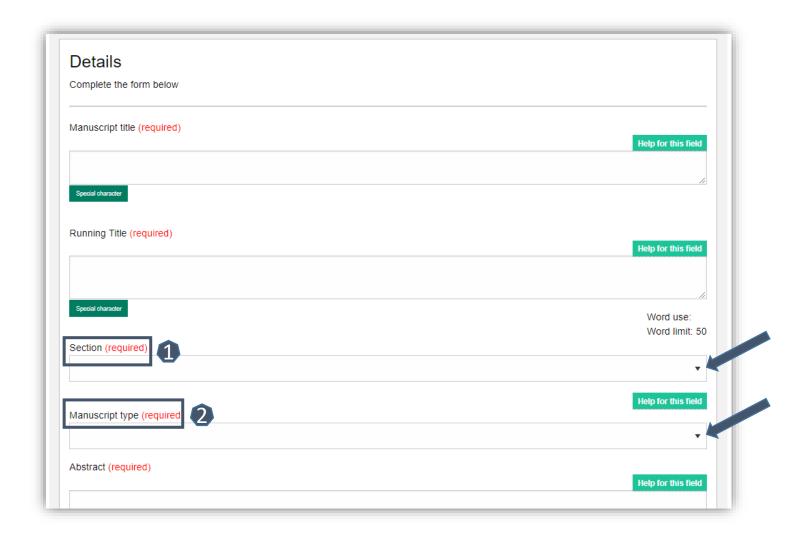
저자정보 입력





Details – How to enter Manuscript Information

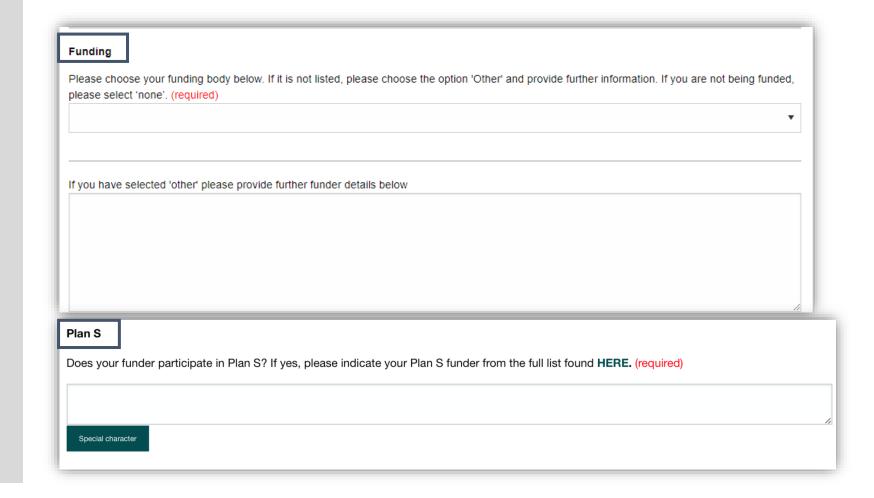
- Select the appropriate Section of the journal for your manuscript:
- Open the drop-down menu and select the section most suited to your submission. This may well be None
- Make sure to select the right Manuscript type by opening the drop-down menu
- Please check the journal's Guidelines for more information





Details – Enter funding and Plan S information ((select none))

- You will be asked to select your funding body or state None here
- If you choose the option 'other' please provide further information in this field.
- Additionally, you will also be asked to indicate your Plan S funder or state None here





Details – Pre-print ((skip))

 You will be asked to indicate whether you have previously published this manuscript with a preprint server

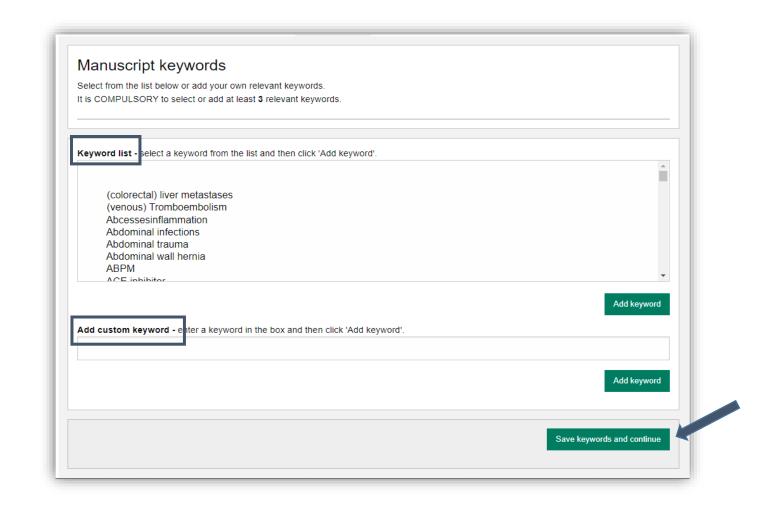
Preprint DOI

If you have published this manuscript with a preprint server such as medRxiv or bioRxiv, please add the active URL for the DOI in the box below. Please use the format https://doi.org/xx.xx/rs.3.rs-xxxxx/vx

Special character

Keywords – Add custom keywords

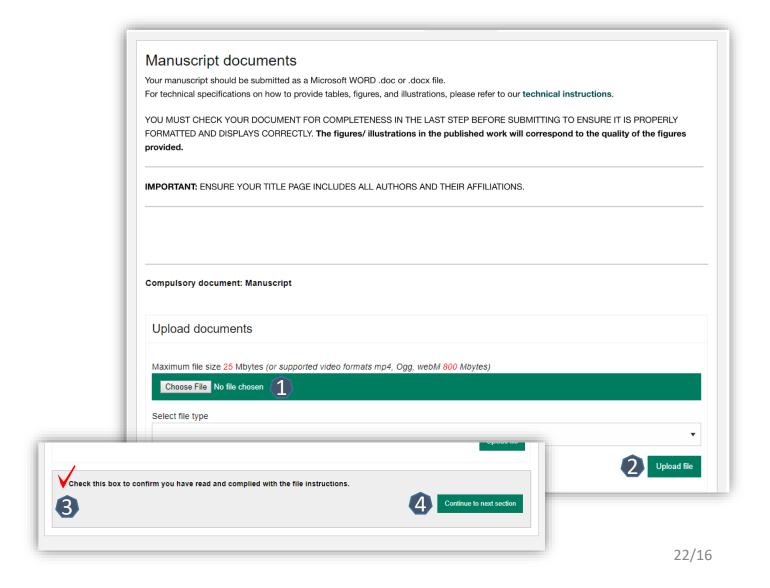
- Add the custom Keywords pertinent to your manuscript one-at-a-time
- You can add your own or select relevant ones from the list
- Click on "Save keywords and Continue"





Documents – Choose the files

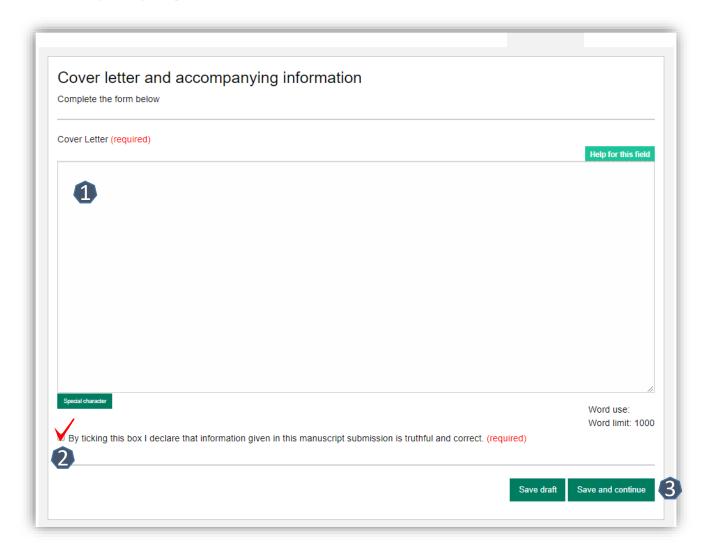
- ① Upload one-at-atime your manuscript files. Be sure to include the compulsory documents
- Select for each file the corresponding file type
- After choosing each file, click on "Upload File"
- Check the box when completing the section
- Click on "Continue to next section"





Letter – Cover letter and accompanying information

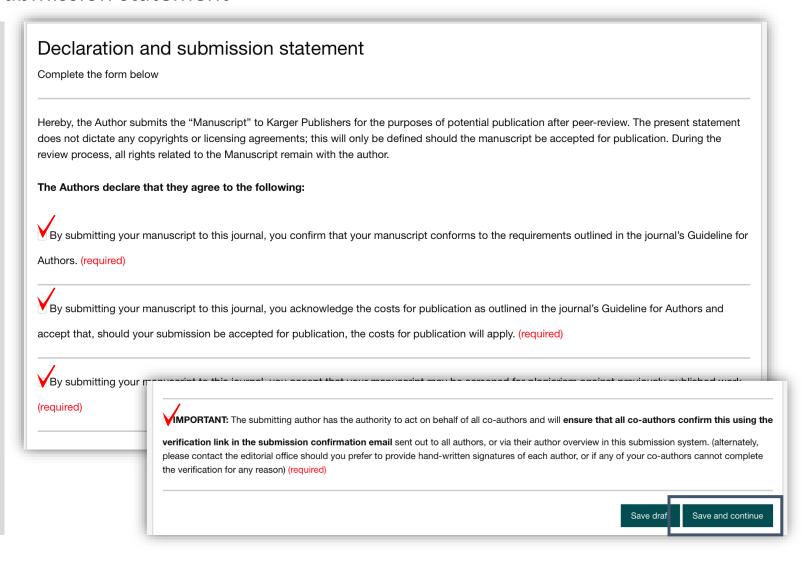
- ① Complete the form by writing the Cover Letter
- Check the box when completing the section
- Click on "Continue to next section"





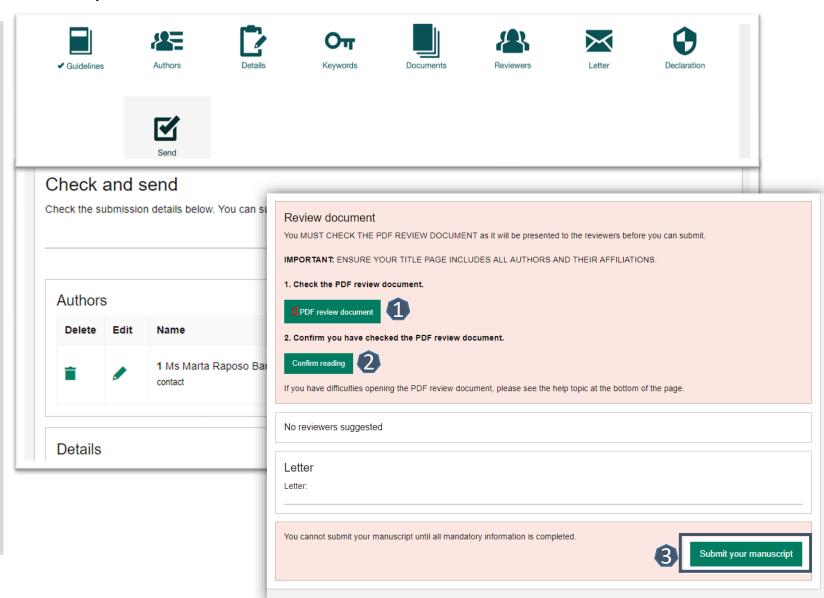
Declaration – And submission statement

- Read and complete the declaration and submission statement form
- Once you declare that you and all coauthors agree, you will be able to click on "Save and continue"
- Please note that you will act on behalf of all coauthors and will ensure that all co-authors confirm



Send – Submit your manuscript

- Review the submission information
- The author will be alerted if any information is missing
- In case you have problems submitting your manuscript, please contact the Editorial Office directly
- 1 Click on "PDF review document" and check if everything is correct
- Click on "Confirm reading"
- Click on "Submit your manuscript"





After Acceptance

Continue the publishing journey in ChronosHub

승인 이후 처리과정

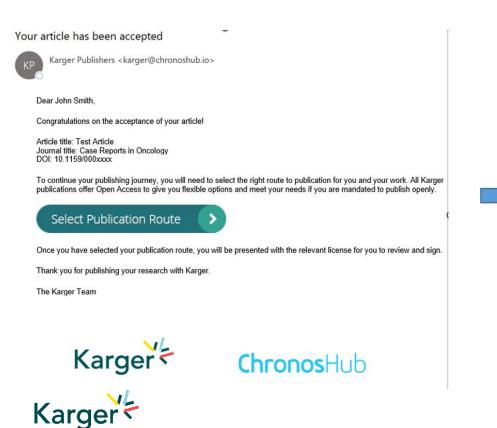


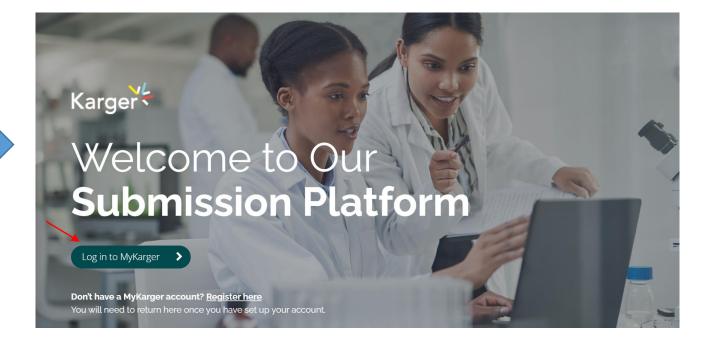


Upon acceptance of the article the Corresponding Autor will receive an email

Clicking on the green button 'Select Publication Route' will open our Submission Platform. Click on 'Log in to MyKarger' and enter your email and password.

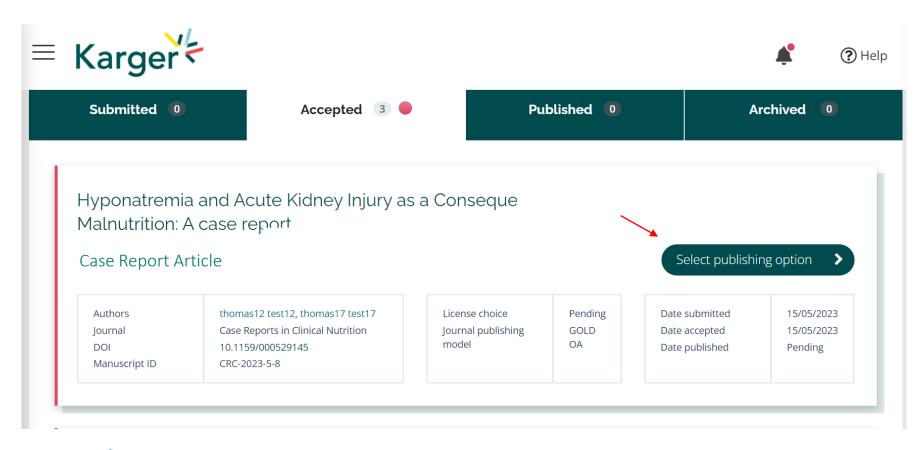
승인 이메일을 받고 클릭하면 ChronosHub연결





Dashboard 대시보드에서 'Accepted' 메뉴에서 확인 가능

On your dashboard go to 'Accepted'. Any articles requiring an action will be marked. Click on 'Select publishing option'.





Select publishing option

If available you will be given a choice of publishing options. Click on selected option.

Select your publishing option

Corresponding author affiliation: Instituto Oulton

Request change

Please choose

AUTHOR'S CHOICE - OPEN ACCESS

Published under a CC-BY-NC licence and subject to payment of an Article Processing Charge (APC).

CHF 3,585.00

Publishing charges are exclusive of VAT and local taxes

SUBSCRIPTION MODEL

Published research is accessed by publication subscribers.

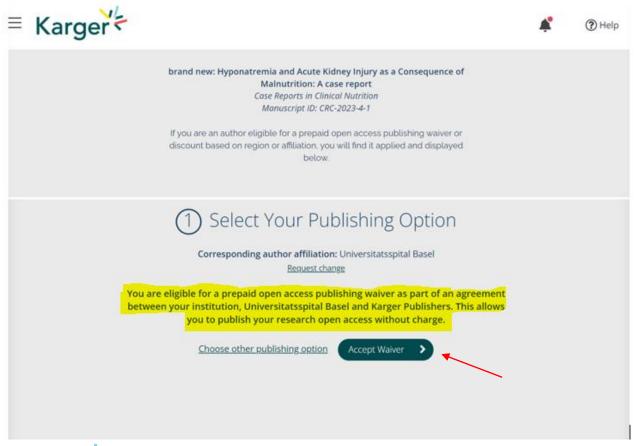
CHF 585.00

Publishing charges are exclusive of VAT and local taxes



Select publishing option – Transformative Agreement

Eligibility for Open Access publication cost coverage or reduction due a Transformative Agreement will be displayed if applicable. Click on 'Accept Waiver' to publish without or with reduced costs.

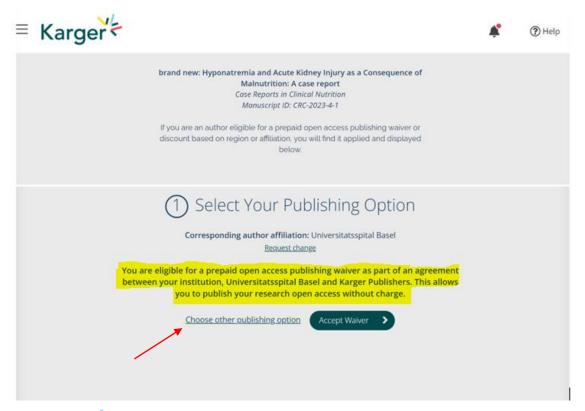


기관에서는 Karger 출판사와의 TA 계약으로 Open Access로의 출판비용이 제공됩니다. Accept Waiver 를 눌러 진행하세요.

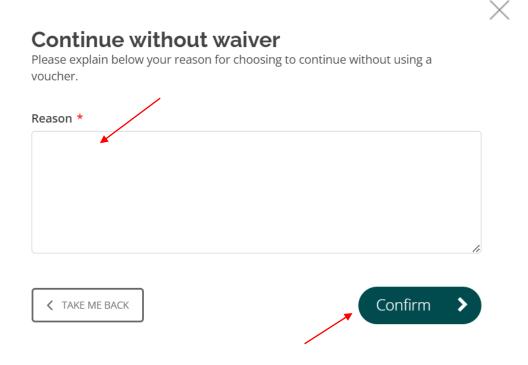


Opt out despite being eligible – Transformative Agreement

You can choose to opt out and continue without a waiver by clicking on 'Choose other publishing option'. You will then be asked to give a reason and confirm.



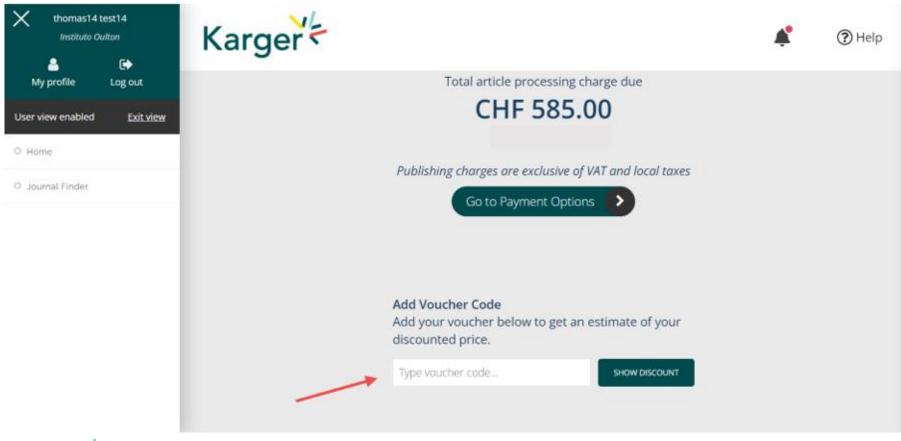
OA 출판을 원치 않으시면(opt out) Choose other publishing option클릭하여 이유를 작성하시면 됩니다.





Add Voucher Code

If you have received a voucher code through your institute, or through another initiative, that grants you a discount on publishing costs, enter code here.





License Agreement

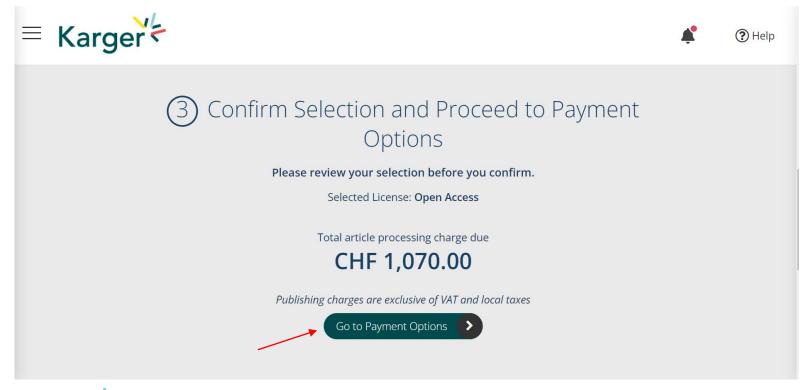
Read, accept, and confirm the License Agreement.





Payment – publication charges

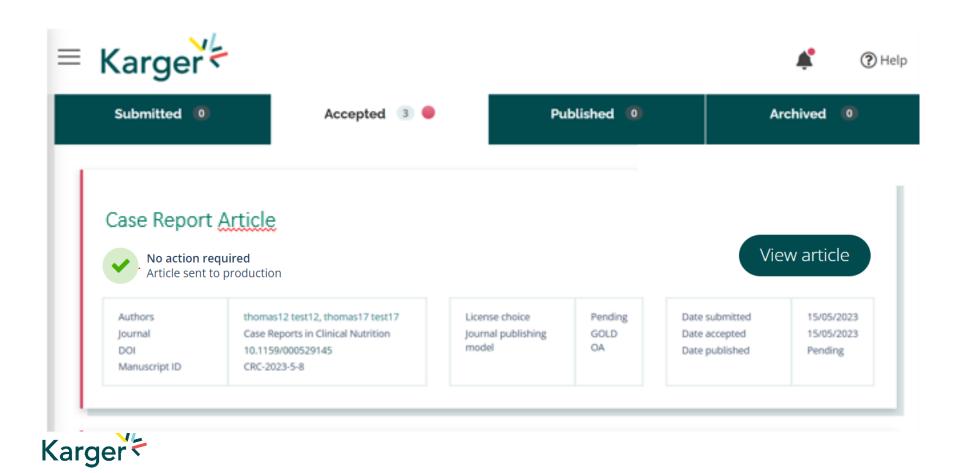
If publication charges apply these will be displayed. Click on 'Go to Payment Options'. You can select to pay by credit card or invoice or forward the invoice to a third party (e.g. your institute) to pay.





Payment received – article production

As soon as payment is received your article will be sent to production. No further action is required.



EBSCO KOREA

Kelly Kim kkim@ebsco.com



